

# Meeting Minutes

North Seattle Community College  
 Parent Advisory Council  
 January 12, 2009

## Attendees

### PRESENT

Co-op Name	Co-op Age Group	Name	E-mail	Position / Committee
Broadview	Toddler	Kathy Gorohoff	kgorohoff@hotmail.com	Communications
Broadview	Pre-3	Phaleen Hanson	phaleen@yahoo.com	Scholarship (Chair)
Broadview	3-5	Wade Brannon	HadeBriss@hotmail.com	Registration
Cedar Park	Toddler	Toby Beth Jarman	tobybethj@comcast.net	Communications (Chair)
Crown Hill	Toddler	Kristina Cerise	kcerise@speakeasy.net	Fund Development
Crown Hill	Pre-3	Nathalie Tomaszewski	nathalietomaszewski@yahoo.com	Registration
Crown Hill	3-5 AM	Betsy Hudson	betsyinseattle@yahoo.com	Board Treasurer
Crown Hill	3-5 PM	Veronica Niemeyer	esonica@comcast.net	Communications
Latona	3-5	Lisa D'Asaro	dasarolisa@hotmail.com	Education
Meadowbrook	5	Michelle Beaumont	beaumontmp@seanet.com	Fund Development
North Seattle	Infant: Wed.	Bethany Febus	bethany.febus@gmail.com	PAC Board Chair
North Seattle	Toddler	Jilda Nettleton	jildasn@comcast.net	Fund Development
Northeast Seattle	Toddler	Sarah Bahauddin	Sarahbahauddin@gmail.com	Fund Development
Northgate	Toddler	Johanna Dokken	johanna.dokken@gmail.com	Fund Development
Northwest	Toddler	Shelley Curtis	sac68@earthlink.net	Communications
Northwest	Pre-3	Kari Coglton Cantey	kcantey@msn.com	Board Secretary
NSCC	Toddler	Russell Sewell	bearfood4one@yahoo.com	Health and Safety
Sandhurst	Toddler	Jamie Smith	jamiety2003@yahoo.com	Education
Sandhurst	Pre-3	Anne O'Neill	nannyanne@gmail.com	Health and Safety
Sandhurst	3-5	Karen Yamashita-Uraine	Karen.fumiyama@gmail.com	Health and Safety
Univ.-Ravenna	3-5	Laura Spangenberg	LauraSpan@mac.com	Kindergarten Readiness
Victory Heights	Toddler	Sarah Karis	Sarah.Karis@hotmail.com	Board Vice Chair
Victory Heights	Pre-3	Leigh-Ann Andrada	dandrada@qwest.net	Registration
Victory Heights	3-5 PM	Stiroh Lang	molylang@gmail.com	Communications
Wallingford	Pre-3	Nytasha Sowers	nytashasowers@msn.com	Board Parent Coordinator
Wallingford	3-5 AM	Rachel Seely	rcseely@gmail.com	Education
Wallingford	3-5 PM	Toby Beth Jarman	tobybethj@comcast.net	Communications (Chair)
Wedgwood	Toddler	Julie Yee	julieyee@comcast.net	Communications

Wedgwood	Pre-3	Bethany Febus	bethany.febus@gmail.com	Board Chair
Wedgwood	3-5	Melissa Kokaly	makokaly@yahoo.com	Education (Chair)
Woodland Park	Pre-3	Carmen Albert	carmalbert@hotmail.com	Scholarship
Woodland Park	3-5	Karl Hillstrom	khillst@yahoo.com	Registration
NSCC	Faculty Advisor	Betty Williams	bwilli@sccd.ctc.edu	NSCC Parent Education Rep

#### **ABSENT**

<b>Co-op Name</b>	<b>Co-op Age Group</b>	<b>Name</b>	<b>E-mail</b>	<b>Position / Committee</b>
Ingraham	Pre-3	Elizabeth Martin	elizabethmartin@hotmail.com	Communications
Ingraham	3-5	Frankie Grausam	nyfrankie@msn.com	Kindergarten Readiness
Latona	Pre-3	Rachel Garber	rgarberburd@gmail.com	
Meadowbrook	Pre-3			
Meadowbrook	3-5	Lisa Moody	lisamoody3@comcast.net	Fund Development
North Seattle	Infant: Tues.			
North Seattle	Infant: Thur.	Susanna Coco	susannacoco@gmail.com	PAC Rep.
Northgate	Multi-age			
Olympic	Toddler			
Univ.-Ravenna	Pre-3	Heather Schwindt	heathermaria60@hotmail.com	Kindergarten Readiness (Chair)
Victory Heights	3-5 AM	Angela Johnson	algae77@yahoo.com	Registration

## **Location**

North Seattle Community College (NSCC) Campus, Education Building, Room 2843A

## **Welcome**

Bethany Febus, PAC Chair, started the meeting at 9:35 a.m.

## **Approval of Minutes**

Bethany asked if there were any corrections to the minutes from the PAC meeting held December 8, 2008. Jilda Nettleton moved to approve the meeting minutes as recorded. Sarah Karis seconded the motion. All approved, none opposed.

## **NSCC Update**

Betty Williams, PAC Faculty Advisor, introduced herself to new members of PAC and mentioned she is also a full-time faculty member at North Seattle Community College in addition to her role with PAC.

#### **PARKING PERMITS**

New parking permits for winter quarter were e-mailed to all PAC reps [sent by Bethany Febus in an e-mail dated January 11, 2009].

## **ENROLLMENT UPDATE**

The following co-ops have openings:

Ingraham Pre-3s\*

Ingraham 3–5s\*

Meadowbrook Pre-3s

Meadowbrook 3–5s

Meadowbrook 5s

Northgate Toddlers (Tues. PM)

Northgate Multiage (Wed. PM)

Victory Heights 3–5s PM

Wallingford 3–5s PM

*\*Ingraham co-op classes are now located in the Crown Hill neighborhood on NW 97th and 7th NW.*

Betty noted that families can be double-enrolled in day and evening classes. Karl Hillstrom mentioned that families will receive registration priority for Pre-3s classes if they are currently enrolled in evening co-ops.

## **VAL DONATO AWARD**

Committee members are still raising money for the award. They will have a nomination process this time to select the Parent Education award winner.

## **Introductions**

PAC reps introduced themselves to the group.

## **Old Business**

### **WEB SITE UPDATES**

Bethany asked PAC reps to look over the Web site information about their classes for any outdated registration information or incorrect contact info: <http://coops.northseattle.edu/coopbasics/openings.html>. Keeping this information current is especially important as the co-op system enters the registration period for next year.

Toby Beth Jarman, chair of the Communications Committee, said any updates to the Web site should be sent to Veronica Niemeyer via the Webmaster link; parent coordinators have a different procedure, which they should already be aware of.

### **SCHOLARSHIP FUND AWARDS**

Phaleen Hanson, chair of the Scholarship Committee, updated the group on scholarship awards for winter quarter 2009. She provided this summary:

- 10 fewer requests than during fall quarter 2008;
- \$1,000 less in requests than fall quarter 2008;
- \$12,319 was requested; \$11,428 was awarded;
- Award criteria was changed; it is now in line with poverty guidelines;
- 50 families were able to receive more money this quarter than they would have received last quarter through the new criteria.

## **INCREASE IN SCHOLARSHIP FUND DONATION REQUEST**

Bethany reminded PAC reps that the PAC Board has been discussing a possible increase to the requested donation to the PAC Scholarship Fund from \$25 per child to \$30 per child. The increase would go into effect for the 2009–10 academic year (the donation would be due from each co-op in January 2010). PAC reps are asked to think about the increase and discuss it with their co-ops. A vote will be taken at the February 2009 PAC meeting in order to give co-ops the chance to include any increase in their annual budgeting process. The donation is a recommended or suggested donation—not a mandatory donation—and is generally included in a co-op’s annual fundraising goal, not as part of tuition.

## **New Business**

### **PAC CLOTHING SALE AND CPSIA**

Bethany is hopeful that the new Consumer Product Safety Improvement Act (CPSIA) will not impact the PAC Clothing Sale Fundraiser in the spring (<http://www.thesmartmama.com/bg/>), but she is unsure at this point. The group briefly discussed the rules of the new law which will go into affect February 10, 2009. Bethany asked PAC reps that if they know anyone with a legal background, their input would be incredibly helpful in this discussion.

*Break at 9:57 a.m. for snack and committee meetings. The meeting resumed at 10:53 a.m.*

## **Committee Reports**

Bethany asked committee chairs to provide reports from their committee meetings.

### **SCHOLARSHIP COMMITTEE**

*chair: Phaleen Hanson, Broadview Pre–3s, phaleen@yahoo.com*

Phaleen had no change from her report earlier in the meeting.

### **REGISTRATION COMMITTEE**

*chair: Angela Johnson, Victory Heights 3–5s, algae77@yahoo.com*

Karl Hillstrom provided the report in Angela’s absence. He reminded PAC reps that Angela sent the Open Registration flyer to all Parent Coordinators (PCs) and asked that PAC reps check with PCs to make sure they received the flyers. Committee members will be divvying up responsibilities for Open Registration during the PAC meeting in February.

### **EDUCATION COMMITTEE**

*chair: Melissa Kokaly, Wedgwood 3–5s, makokaly@yahoo.com*

The Education Committee’s next PAC-sponsored lecture is...

- title:** “Taking the Stress Out of Parenting and Building Great Relationships with Your Children”
- date:** January 20, 2009
- time:** 7–8:30 p.m.
- location:** Faith Lutheran Church, 8208 18th Avenue NE, Seattle, WA 98115

Melissa asked that PAC reps remind their co-ops about the lecture and print out three copies (e-mailed by Melissa Kokaly on 1/13/09) to post around town where parents might frequent (coffee houses, libraries with permission, gyms, grocery stores, etc.). There will be a bake sale that night (hosted by the Wedgwood co-op) as a fundraiser for scholarships, so PAC reps might want to encourage people to bring money and enjoy some treats.

The committee is working on future lecture topics:

- **March 2009:** grief and loss
- **April 2009:** allergies, foods, organic foods

#### **COMMUNICATIONS COMMITTEE**

*chair: Toby Beth Jarman, Cedar Park Toddlers and Wallingford 3–5s PM, tobybethj@comcast.net*

The next newsletter will be coming out in February. The deadline is January 20. The spring newsletter's deadline is March 9.

Toby said any updates to the Web site should be sent to Veronica Niemeyer via the Webmaster link; parent coordinators have a different procedure, which they should already be aware of. PAC reps are asked to look over the Web site information about their classes for any outdated registration information or incorrect contact info.

The preschool fair on January 7 (Parent Map fair at Town Hall) was well attended, but hectic. The committee will be putting together a brochure to clarify parent responsibilities in co-op. E-mail Shelley Curtis (sac68@earthlink.net) if you are planning to attend the next fair:

**January 31:** MOMS Club fair at St. Alphonsus in Ballard, 10 a.m.–12:30 p.m.

These fairs might be especially beneficial for the low-enrolled co-ops.

#### **HEALTH AND SAFETY COMMITTEE**

*chair: open*

The committee has sent an e-mail to Health and Safety officers to see if there is interest in developing a common Web site to provide updated information and current forms and procedures; the committee has received strong interest in it thus far.

#### **KINDERGARTEN READINESS COMMITTEE**

*chair: Heather Schwindt, University-Ravenna Pre-3s, heathermaria60@hotmail.com*

Updated information on school tours and deadlines has gone to the Communication Committee to be posted on the NSCC Co-op Preschools Web site.

The panel discussion held on December 11—"Ready for Kindergarten?"—was well attended (approximately 40 to 50 people).

#### **FUND DEVELOPMENT COMMITTEE**

*chair: Michelle Beaumont, Meadowbrook 5s, beaumontmp@seanet.com*

Michelle Beaumont reminded PAC reps about the first NSCC Co-op Preschool Gently Used Kids Clothing Sale on March 21, 2009, in conjunction with Open Registration (sale setup will be

Friday, March 20, 6–10 p.m.). For the sale, the committee is in need of clothing racks; if reps or their co-op members have one to loan, contact Michelle Beaumont ([beaumontmp@seanet.com](mailto:beaumontmp@seanet.com)) or Lisa Moody ([LisaMoody3@comcast.net](mailto:LisaMoody3@comcast.net)).

The new Consumer Product Safety Improvement Act (CPSIA) may impact the viability of holding the sale, so Michelle asked for any advice on going forward with it, given possible liability issues.

#### **GRANT WRITING AD-HOC COMMITTEE**

*members:* Jilda Nettleton, North Seattle Toddlers, [jildasn@comcast.net](mailto:jildasn@comcast.net); and Nytasha Sowers, Wallingford Pre-3s, [nytashasowers@msn.com](mailto:nytashasowers@msn.com)

The Grant Writing Ad-Hoc Committee is looking for funding sources to supplement the PAC Scholarship Fund. If any PAC reps have information about foundation insiders—those interested in supporting early childhood education—please contact Jilda Nettleton ([jildasn@comcast.net](mailto:jildasn@comcast.net)) or Nytasha Sowers ([nytashasowers@msn.com](mailto:nytashasowers@msn.com)).

## Conclusion/Announcements

#### **WEB SITE UPDATES**

Bethany reminded PAC reps to look over the Web site information about their classes for any outdated registration information or incorrect contact info: <http://coops.northseattle.edu/coopbasics/openings.html>. Keeping this information current is especially important as the co-op system enters the registration period for next year.

#### **PAC-SPONSORED LECTURE**

The next PAC-sponsored lecture is “Taking the Stress Out of Parenting and Building Great Relationships with Your Children.” It will be held January 20, 2009, 7–8:30 p.m., at Faith Lutheran Church, 8208 18th Avenue NE in Seattle.

#### **FUTURE PAC MEETINGS**

All meetings are scheduled for the second Monday of the month, with the exception of the May meeting. All meetings will be held in NSCC’s Education Building, Room 2843A. Visit [www.northseattle.edu/maps](http://www.northseattle.edu/maps) for directions. Meetings will run from 9:30 a.m. to 11:30 a.m.:

- February 9
- March 9
- April 13
- May 18

## Adjournment

The meeting adjourned at 11:14 a.m.

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*Meeting minutes by Kari Coglon Cantey, Secretary*

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